

YOU ARE OUR PARTNER, SO WHAT NOW?

[WATCH THE VIDEO HERE](#)

The content of this document was developed under a grant from the U.S. Department of Education #H327C210001.

However, this content does not necessarily represent the policy of the U.S. Department of Education and you should not assume endorsement by the Federal government.

YOUR SIGNED AGREEMENT

- Make sure you send us the signed agreement authorizing Dicapta to produce audio description and captions.
- Opt-in or out of the additional benefits: distributing your content through the DCMP and the accessibility through All4Access.



PREPARE YOUR CONTENT IN THE REQUIRED FORMAT



- Prepare your video files following the [technical specs](#) required by Dicapta.
- Provide transcripts or any other additional material that may support the creation of the audio description and captions.

APPROVE AUDIO DESCRIPTION SCRIPT

- We will send you a draft of the audio description script for your approval before recording it. We want to make sure that you, as a creator, can participate in the process and have an accessibility asset that fits your content style.



RECEIVE THE ACCESSIBILITY ASSETS



- We will send you the audio description and captioning files so you can start distributing them with your content.
- We will let you know once they are available at the DCMP and All4Access.

LET THE WORLD KNOW!

SHARE THE GOOD NEWS! LET YOUR AUDIENCE KNOW THAT YOUR CONTENT CAN BE ENJOYED BY ALL AUDIENCES REGARDLESS OF THEIR ABILITIES.